

Date: 23/04/2026

CORRIGENDUM

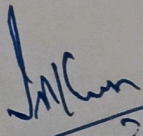
Subject: Recruitment for the vacancy of Assistant Project Coordinator (Research) for Project on Internal Police Reforms under IPF

This is in reference with the advertisement for the recruitment for the position of **Assistant Project Coordinator (Research)** dated 10th April 2026.

It is hereby clarified that candidates possessing a minimum of 5-8 years of relevant experience will be considered for the position of **Assistant Project Coordinator (Research)** with a consolidated remuneration of **Rs. 75,000/- per month** (including transport allowance).

Further, candidates shortlisted with a less than 5 years of relevant experience will be considered for the position of **Senior Researcher**. Such candidates shall be offered a consolidated remuneration of **Rs. 60,000/- per month (including transport allowance)**. The job description for Senior Researcher is same as the Assistant Project Coordinator (Research).

All other terms and conditions of the original advertisement shall remain unchanged.


28/4/2026
Dr. Ish Kumar, IPS (Retd.)
Vice President, IPF &
Project Director,
Internal Police Reforms Project



**INDIAN
POLICE FOUNDATION
Internal Police Reforms Project**

Date: 10-04-2026

Applications are invited for the position of **Assistant Project Coordinator - Research** on a contractual basis:

Organisation- Indian Police Foundation

Number of Positions: 1

Tenure- This position is offered initially for 1 year (but extendable)

Project: Internal Police Reforms Project

Location- Indian Police Foundation HQ, New Delhi (C-8, 8758, Vasant Kunj New Delhi - 110070) Although the position is in Delhi, the APC- Research is expected to travel to various states/UTs, both for research as well as project implementation and monitoring as well as collection of best Policing Practices.

Qualifications:

Essential:

- i. Educational Qualification: M.A in Police Sciences/Criminology /Internal Security/Public Safety or any other related field. However, candidate with Ph.D. in relevant domains will be preferred.
- ii. Researcher/Consultant with 5–8 years of experience (working in the domains of policing, criminology, citizen-centric policing, gender- and child-sensitive policing) in universities, other research institutes, NGOs, think tanks, or consulting firms. (Minimum experience may be relaxed in exceptional cases at the discretion of the Project Director.)
- iii. Proficiency in data collection and data analysis (Qualitative & Quantitative)
- iv. Proficiency in Report Writing
- v. Strong coordination and leadership skills for engagement with senior police officers, trainers, research staff and other research institutions
- vi. High level of proficiency in computer skills.
- vii. Willingness and good health to undertake field visits as and when required.
- viii. Attend the IPF office at **Vasant Kunj, Delhi**, on a regular basis.
- ix. Good command over English and Hindi.

Desirable:

- i. Previous experience of working with Police organisations in any State/UT.
- ii. Familiarity with-
 - a) Criminal laws (major & minor)
 - b) Relevant Supreme Court and High Court judgments & NHRC directives
 - c) MHA and State Government circulars related to citizen centric policing.
 - d) Recommendations of various police commissions, including the National Police Commission (1979-81), related to citizen centric policing.
- iii. Publications of Research papers/articles in various journals/magazines /Newspapers.

Salary and Ither Service Conditions-

- i. ₹75,000 per month (including ₹5000 as transport allowance)
- ii. Economy-class airfare for visits to various States and UTs
- iii. Accommodation in police guest houses (or will be reimbursed as per IPF policy).
- iv. Other service conditions will be governed by IPF HR and other policies


Selection Process:

Selection will be based on a written examination and an interview (if you clear the written exam) to be held on 5th & 6th May 2026 at IPF HQ New Delhi.

How to Apply

Please visit <https://www.policefoundationindia.org/careers> for detailed guidelines:

- Download the application form and fill it out electronically, along with updated CV in PDF format & send them to us at recruitment.tpfi@gmail.com.
- If you have any queries, please get in touch with us at: recruitment.tpfi@gmail.com Or contact us at 9625878853 (Admin Officer) & 9910224876 (Project Coordinator)
- Last date for online submission of applications 27th April 2026 till 5:00 PM only.


10/4/2026
Dr Ish Kumar, IPS (retd.)
Project Director
Internal Police Reforms Project, IPF



**INDIAN
POLICE FOUNDATION
Internal Police Reforms Project**

Date: 10-04-2026

Annexure A – Job Description: Roles and Responsibilities of Assistant Project Coordinator- Research

Job Description

The role of the **Assistant Project Coordinator- Research** involves coordinating both the **research and operational components of the Internal Police Reforms Project**. Working closely with the Project Director (PD), Project Coordinator (PC), and State Supervisors, the **Assistant Project Coordinator- Research** will play a key role in project planning, research, implementation, coordination, monitoring, and documentation across three states (Punjab, Telangana & Tamil Nadu).

Roles and Responsibilities-

1. Research and Data Analysis

- i. The Assistant Project Coordinator- Research will head the research team, provide guidance to Research Associates & Senior Researcher both in Headquarters & States, and monitor their work.
- ii. Guide Research Associates in data analysis for various stakeholders for both quantitative and qualitative data collected through three tools (structured questionnaires, FGDs, and in-depth interviews).
- iii. Coordinate with and visit the external agencies engaged for data analysis & report writing (Centre for Economic & Social Studies, Hyderabad & Centre for Good Governance, Hyderabad)
- iv. Guide and Supervise Research Associates in desk research, including analysis of reports of the National Police Commission and other committees on police reforms.
- v. Assistant Project Coordinator- Research should visit various states/ UT's for collecting Best Policing Practices as and when directed by the Project Director/ Project Coordinator.

2. Engagement with Experts

Assist the Project Director and Project Coordinator in engaging with Experts for vetting and finalization of following activities-

- a) Finalization of Research Methodology
- b) Evaluation Parameters for Baseline and Endline Evaluation.
- c) Report to the DGP for all 3 states
- d) Change Manual prepared for all 3 states
- e) Baseline & Endline Reports prepared by Evaluation agencies
- f) Final Report of the Project

3. Documentation and Reporting

- i. Documentation of Best Practice Visit reports submitted by the Project Coordinator, State Supervisors & Assistant Project Coordinator- Research (himself).
- ii. Formulation of Reports to DGP on Public Grievances in 3 states based on data analysis.
- iii. Formulation of Reports to the Donor Agency as and when required.
- iv. Preparation of the Final Project Report, based on Public consultation meetings, Change Manual, baseline and endline evaluation reports from the respective states and monthly reports from respective State Supervisors.

4. Change Manual

- i. Assist in the Formulation of Change Manual for all the 3 states based on the Project Focus areas.
 - Improving Compliant / FIR Registration and Police Response
 - Improving Citizen Services and Community Engagement
 - Prevention of Harassment by Police
 - Improving Police Conduct and Behaviour
- ii. Facilitate the vetting of draft Change Manuals by the Experts
- iii. Presentation of Change Manual to the respective state DGPs/ State Nodal Officers.
- iv. Revision of Change Manual based on inputs from the state DGP/ State Nodal Officers.

5. Baseline and Endline Evaluation

- i. Support and monitor the execution of Baseline and Endline evaluations by independent agency in selected police stations across Punjab, Telangana, and Tamil Nadu.
- ii. Guide in the formulation of Data Collection Tools by evaluation agencies.
- iii. Work on evaluation parameters, selection of police stations for evaluation, training of field enumerators, and ensure that the data required by the agency for conducting baseline and endline evaluations is provided in a timely manner.
- iv. Review and scrutinize the reports prepared by the evaluation agencies.

6. Training

- i. Assist in the preparation of state-specific training materials.
- ii. Support and participate in the conduct of training programmes in all 3 states.

7. Project Implementation and Monitoring

- i. Support monitoring of project implementation across 90 police stations in three states, including field visits to selected police stations on quarterly basis.
- ii. Conduct coordination meetings with State Nodal Officers, State Supervisors, Police Commissioners, Superintendents of Police, SDPO's and SHO's.


8. Communication and Coordination:

Ensuring smooth communication, information exchange and prompt follow up with-

- a) State Police, State Nodal officers, State Supervisor and Research Associate in 3 states
- b) External agencies engaged in data analysis (CESS, Hyderabad & CGG, Hyderabad)
- c) Evaluation Agencies for Baseline & Endline Evaluation in 3 states
- d) Donor Agency

9. Miscellaneous

- i. Assistant Project Coordinator- Research will report to the Project Director and Project Coordinator.
- ii. In-addition to the above, any other project-related tasks may be assigned to APC- Research by the Project Director and the Project Coordinator from time to time.


10/4/2025

Dr Ish Kumar, IPS (Retd.)
Project Director
Internal Police Reforms Project, IPF